**ILLINOIS COLLEGE OF EMERGENCY PHYSICIANS**

**ICEP Podcast Competition Guidelines**

ICEP is seeking submissions for the Podcast Competition that will be presented at the 2020 Spring Symposium on May 7, 2020. The ICEP Podcast Competition is open to all ICEP members in Illinois to address a variety of topics in emergency medicine. The entries may vary from literature review, to procedural techniques, to current topics of interest. The most creative entry will be recognized at the Symposium.

**The deadline to submit podcasts is Monday, April 6, 2020**. The Podcast Workgroup of the Education Committee will make selections and notify applicants by April 27, 2020.

**Goal of ICEP Podcast:**

The goal of ICEP podcasts are to provide an online resource of up-to-date and relevant information as it pertains to the practice of emergency medicine.  By way of podcast medium, ICEP will expand the conversation on various emergency medicine topics while offering a resource of insightful feedback and dialogue from the ICEP community.

**Content, Format and Deadlines:**

The content of each submission must reflect at least two of the criteria below:

1. Evidence based medicine
2. Direct reference of literature review / resource
3. Cutting-edge emergency management

Podcast submissions must be 6-10 minutes in length. Submissions outside of this length will not be considered.

All podcast must be submitted in MP3 format.

Each submission must include the podcast file (MP3 format), a completed Podcast Submission Form, and documented references and copyright permissions for review by the Podcast Workgroup. Submit all materials electronically to **ICEP.org/podcastsubmit**.

***The deadline for submission is Monday, April 6, 2020 at 4:30 pm Central Time. This deadline will be strictly enforced.***

**Podcast Submission Scoring Guidelines:**

Entries will be judged based on topic, content, and delivery. The competition winner will be featured on the ICEP EM on Tap podcast.

Each podcast submission will be judged based on three categories:

1. Content
2. Delivery of content
3. Medical relevance to the practice of Emergency Medicine

All submissions will receive written feedback from the Podcast Workgroup.

**PODCAST SUBMISSION FORM**

**Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Author(s)**: (List first name, middle initial, and last names of all presenters and titles such as MD, DO, RN.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Institution**: (If none, list city and state) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mailing address**: (List address of presenter. Correspondence will be sent to presenter unless instructed otherwise.)

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**Phone:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Email:\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**References:**

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